

## **Association of American Physicians Nomination Eligibility and Process**

The goals of the membership of the AAP include the pursuit of medical knowledge, and the advancement through experimentation and discovery of basic and clinical science and their application to clinical medicine.

The Council is committed to membership diversity and to maintaining high standards of excellence in all fields of academic medicine. The membership should reflect the spectrum of research discoveries by physician scientists. The Council encourages the nomination of investigators who focus on basic, disease-oriented, patient-oriented, or epidemiology research. The common characteristics should include innovation, impact, and enduring contributions. Nominations of under-represented minorities and of physicians from under-represented institutions are encouraged.

Applications can only be submitted by a member of the AAP and requires a Nominator and a Secunder for the application. After the deadline, the nominations are sorted by expertise among the AAP Council and then reviewed. After the preliminary review process, we hold an AAP Council meeting in February for final discussion and selection of the final list of AAP members. Once the list is finalized, we then circulate a ballot to our AAP members for their vote. Ballot is tallied and then the final candidates are notified and an AAP Banquet is held at our annual April meeting whereby they are honored at a black tie dinner. The nominator purchases their dinner ticket and serves as their host and they receive a certificate.

# New Member Nomination for Spring 2016 Election

**NOMINATION DEADLINE: October 15, 2015**

## Nomination Directions:

Go to: <http://www.aap-online.org/>  
Click on Member Login from the top

Enter your Username and Password (sent to you via email)

Click on Nominate New Member or Update Nomination for someone you are Re-Nominating. If you are :

**RENOMINATING** someone, *you must update their entire application from what was submitted previously.*

Active or emeritus members may nominate and second a physician for Association membership if their membership dues are up-to-date. **AAP Council Members and/or Officers cannot nominate or second an application.** Please adhere to the attached **FORMAT** and follow the on-line submission form.

## Nomination Eligibility

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## I. Primary Nomination:

- A. Completion of the required nomination information (see below). The nomination must **specifically describe the candidate's most important contributions to science and medicine.**
- B. **Complete CV including honors, publications and administrative activities.** Up to five of the candidate's most significant publications should be submitted on-line as a PDF file. They can be uploaded thru the website and must be labeled with the **title of the article, NOT the journal citation.**  
*The number of citations is required for each publication listed. You can find the number of citations at <http://www.isiwebofknowledge.com/>*
- C. Research Grant Funding (**standard NIH format for "Other Support" can be used**).

**II. Seconding Nomination: Brief Statement of Candidate's most significant discoveries or professional accomplishments (less than 150 words). Must be an AAP Member and is submitted AFTER the nomination form is completed and submitted. Do not wait until the deadline, the seconder comments need to be in by October 15 as well.**

Nominations are considered at the February Council meeting. Candidates who are recommended for membership must be formally elected by the active membership at the annual AAP meeting in April. Those candidates not recommended for membership at the annual Council meeting following their nomination can be reconsidered for election two more times. After the third submission and you are not considered, you must wait three years to be re-nominated. However, **you must** re-submit and update the nomination form and documents for those not chosen the previous year. Candidates not recommended after the **third time** must wait three years to be re-nominated. At that time, if they do not get elected, they will not be considered again.

The Council is committed to membership diversity. The membership should reflect the spectrum of research discoveries by physician scientists. The Council encourages the nomination of investigators who focus on patient-oriented research, as well as basic, disease-oriented or epidemiology research. Nominations of under-represented minorities and of physicians from under-represented institutions are encouraged. The Council is committed to maintaining high standards.

An email will be sent to members announcing the final list of 2016 nominees on **October 22, 2015**. Members are requested to evaluate the scientific qualifications of nominees and return their evaluations on-line by **November 15, 2015 (for consideration by the February Council)**. Evaluations should be less than 150 words and **must be** submitted on-line. *Evaluations should deal primarily with the originality and significance of the candidate's scientific contributions.*

## NOMINATIONS FOR THE ASSOCIATION OF AMERICAN PHYSICIANS

**Nominations must be received by OCTOBER 15, 2015**

1. **Candidate:** First Name, Middle Initial, Last Name, Advanced Degree(s)  
Institution  
Full business address  
Telephone #  
Fax #  
E-mail address  
Candidate Gender  
Degrees Held  
**Upload a Full CV**  
**Upload a 3x5 head and shoulder picture electronic image MUST BE 300 dpi resolution jpg format (upload to application form on-line)**
2. **Current Titles:** Academic Rank and Administrative Title(s) Division and Department affiliation(s) Institution(s)
3. **Birth Date, Place, and Citizenship:** MO/DA/YR City/ST/Country/Citizenship
4. **Membership:** Regular or Foreign Associate
5. **ASCI Member:** Yes \_\_\_ No \_\_\_; **Year Elected** \_\_\_\_\_
6. **Serve on an NIH Study Section:** Yes \_\_\_\_\_ No \_\_\_\_\_
7. **Indicate if under-represented Minority:** Native American, Black, Hispanic, Woman
- 8/9. **Nominating Member:** First Name, Middle Initial, Last Name, Advanced Degree(s)
- 10/11. **Seconding Member:** First Name, Middle Initial, Last Name, Advanced Degree(s) and comments from seconder.
12. **Candidate Education** (earned degrees): Institution, date of graduation, and degree (field)
13. **Candidate Previous Positions** (begin with position prior to current)
14. **Candidate Sub-Specialty/Field of Research** (i.e., Cardiology, Endocrinology, Gastroenterology)
15. **Research Grant Funding** (standard NIH format for "Other Support" can be used)
16. **Candidate Principal Professional Honors** (*Limit 10*)
17. **Candidate Major intramural and extramural leadership positions**, including extramural advisory, review or editorial boards.
18. **Summary of Candidate's Major Discoveries and Accomplishments (75-150 words).**
19. **List 10 publications with all authors, titles, and complete journal citations** (Append a PDF or MSWord file of 5 representative publications **with the title of each article typed in the respective box when uploading**). *The number of citations is required for each publication listed. You can find the number of citations at (<http://www.isiwebofknowledge.com/>). Include an annotated bibliography of 5 of the 10 publications and include what role the nominee played in the study.*

The Seconding member comments are submitted separately by the Seconding Members ONCE THE NOMINATION FORM IS SUBMITTED AND COMPLETE. An email will be sent to the seconder to log in and submit their comments (must be an AAP member). Brief Statement of Candidate's most significant discoveries or professional accomplishments (Less than 150 words).