

## AAP Nomination Information for the 2020 Election

**NOMINATION DEADLINE: October 16, 2019**

**New this year: The nominee has the opportunity to fill out a portion of the on-line AAP Application.**

The member is given the **option** to **forward the nomination form** to the nominee. The nominee's deadline to submit is **October 1**. The nominator and seconder will still need to complete their items by **October 16<sup>th</sup>**.

**Optional:** If you would like to give the candidate the option to complete the nomination form for you:

- The nominating member will log into the existing AAP member portal, verify dues are up-to-date, and then enter the candidate's first name, last name, and email address in order to have the nomination form forwarded to the candidate.
- Then choose "**forward the nomination form to the nominee**". Click the "**Save Changes and Forward to Candidate**" button

**Forwarding the nomination form to the candidate is optional.** If you do not want the candidate to fill out the nomination form you may proceed with completing the nomination form.

The nominee will then get an email with a link to the form. The nominee will create a password and can then start filling out the form (with the ability to save as they go). When the nominee is done and submits the form, the nominating member will receive an email and can then log back in, review the nomination, complete the Sponsor Statement and submit the nomination. The candidate will be granted limited access to the nomination form.

The nominator is still responsible for selecting a seconding member ("10/11 Seconding Member") and completing the #17. Sponsors' Statement" **before** the nomination deadline (**October 16**). Once you submit the application, the seconding member will be sent an email with instructions to log-in and add their seconding comments which will then finalize the application. The **candidate will not** have access to the seconding member ("10/11 Seconding Member") or #17. Sponsors' Statement" responses. You will be notified when the candidate completes the form so that you may make any final edits before you submit the nomination.

### Nomination Eligibility

The goals of the membership of the AAP include the pursuit of medical knowledge, and the advancement through experimentation and discovery of basic and clinical science and their application to clinical medicine.

The Council is committed to membership diversity and to maintaining high standards of excellence in all fields of academic medicine. The membership should reflect the spectrum of research discoveries by physician scientists. The Council encourages the nomination of investigators who focus on basic, disease-oriented, patient-oriented, or epidemiology research. The common characteristics should include innovation, impact, and enduring contributions. Nominations of under-represented minorities and of physicians from under-represented institutions are encouraged.

Selection to membership in AAP is an indication of the pre-eminence and the highest caliber of physician-led science accomplishments and scientific leadership. An AAP member has led through innovative science whose goal is to improve health and medical care, in a sustained

and impactful trajectory of transformational contributions, and/or has established a ground-breaking field or field(s) that transforms the care of patients or the opportunity to build a patient's health.

Membership in AAP affords those elected recognition of stature and accomplishments and participation in an annual meeting of the full breadth of the pinnacle of physician science accomplishments. The meeting offers friendship and collegiality, the opportunity to foster the pipeline of ASCI and APSA members who are developing their careers as physician scientists, and the opportunity to envision together the future changes needed in the science led by physicians.

**Nomination Directions:**

Go to: <http://www.aap-online.org/>

**Click on Member Login at the top of webpage**

**Enter your Username and Password (sent to you via email)**

**Click on Nominate New Member or Update Nomination** for someone you are Re-Nominating. If you are:

**RENOMINATING** someone, ***you must update their entire application from what was submitted previously.***

Active or emeritus members may nominate and second a physician for Association membership if their membership dues are up-to-date. ***AAP Council Members and/or Officers cannot nominate or second an application.*** Please adhere to the attached **FORMAT** and follow the on-line submission form.

**Instructions:**

Nominees should be physician scientists who have made impactful contributions that advanced biomedical science, medicine or health. Nominations for work from across the spectrum of biomedical research including laboratory-based, patient-based and population-based research are welcomed. **The Sponsor and Seconders should collaborate to provide the materials requested below with special attention to the aspects that are underlined.**

**I. Primary Nomination:**

- A. Completion of the required nomination information (see below). The nomination must **specifically describe the candidate's most important contributions to science and medicine.**
- B. **Complete CV including honors, publications and administrative activities.** List five of the candidate's most significant publications. Want **title of the article, NOT just the journal citation.**  
***The number of citations is required for each publication listed.***
- C. **Research Grant Funding** list **ONLY ACTIVE** (standard NIH format for "Other Support" can be used).

**Sponsors' Statement** (*This field is limited to 250 words*).

Please provide a clear and specific statement of the nominee's qualifications for membership in AAP. What specific **new knowledge** did the nominee's work contribute? How did it **advance scientific thought, the practice of medicine or human health?**

If leadership contributions are to be considered, what was their **specific impact** on the applicant's institution or field? How did such leadership contributions advance **science, medicine and/or health?**

**II. Seconding Nomination:** an independent **250-word statement** that emphasizes key points made *by the nominee and/or highlight qualifications not mentioned by the primary nominator.* **Must be an AAP Member and is submitted AFTER the nomination form is completed and submitted by the nominator. Do not wait until the deadline, the seconder comments need to be in by October 16 as well.**

Nominations are considered at the January/February Council meeting. Candidates who are recommended for membership must be formally elected by the active membership at the annual AAP meeting in April. Those candidates not recommended for membership at the annual Council meeting following their nomination can be reconsidered for election two more times. After the third submission and you are not considered, you must wait three years to be re-nominated. However, **you must** re-submit and update the nomination form and documents for those not chosen the previous year. Candidates not recommended after the **third time** must wait three years to be re-nominated. At that time, if they do not get elected, they will not be considered again.

The Council is committed to membership diversity. The membership should reflect the spectrum of research discoveries by physician scientists. The Council encourages the nomination of investigators who focus on patient-oriented research, as well as basic, disease-oriented or epidemiology research. Nominations of under-represented minorities and of physicians from under-represented institutions are encouraged. The Council is committed to maintaining high standards.

An email will be sent to members announcing the final list of 2019 nominees on **October 18, 2019**. Members are requested to evaluate the scientific qualifications of nominees and return their evaluations on-line by **October 31, 2019 (for consideration at the January/February Council Meeting)**. Evaluations should be less than 150 words and **must be** submitted on-line. *Evaluations should deal primarily with the originality and significance of the candidate's scientific contributions.*

**Information Required for the on-line Nomination**  
**NOMINATIONS FOR THE ASSOCIATION OF AMERICAN PHYSICIANS**  
**Nominations must be received by OCTOBER 16, 2019**

**Candidate**

First name

Middle name

Last name

Current Primary Institution

Full Business Address

Full Business Address Line 2

City

State/Province

Country

Postal Code

Telephone

Fax

E-Mail Address

**Upload Photo** (3x5 head and shoulder picture electronic image MUST BE 300 dpi resolution .jpg)

1. Citation of Major Accomplishments (50 word limit)
2. Field of Research or Sub-Specialty
3. Current Rank and Titles
4. CV/Resume/NIH Biosketch - *Upload file*
5. Birth Date, Place, Citizenship: MO/DA/YR City/ST/Country/  
 Gender: Female Male
6. Membership: Membership type Regular Foreign  
 ASCI Membership No Yes (if yes, year of election \_\_\_\_\_)  
 Prior service on NIH No Yes  
 Race/Ethnicity (check all that apply)  
African American Pacific Islander Hispanic/Latino Other  
Prefer not to say
7. Candidate Education (earned degrees)  
 Undergraduate Institution (school, degree, year)  
 Medical School (school, degree, year)  
 Other graduate degrees (school, degree, year)  
 Residencies, Fellowships (place, years)
8. Candidate Previous Positions (begin with position prior to current)
9. List **ONLY ACTIVE** Research Grant Funding
10. Principal Professional Honors (*Limit to 10*)
11. Candidate Major Intramural and Extramural Leadership Positions
12. Nominating Member  
 Name  
**Sponsors' Statement:**  
 Please provide a clear and specific statement of the nominee's qualifications for membership in AAP. What specific **new knowledge** did the nominee's work contribute? How did it **advance scientific thought, the practice of medicine or human health?**  
 If leadership contributions are to be considered, what was their **specific impact** on the applicant's institution or field? How did such leadership contributions **advance science, medicine and/or health?**
13. Seconding Member  
 Name  
**Seconders Comments**  
 The Seconding member comments are submitted separately by the Seconding Members **ONCE THE NOMINATION FORM IS SUBMITTED AND COMPLETE**. An email will be sent to the seconder to log in and submit their comments once the nominator submits the application (must be an AAP member). Brief Statement of Candidate - **an independent 250-word** statement that emphasizes key points made by and/or highlight qualifications

not mentioned by the primary nominator.

14. **Publications:** List **nominee's top 5 publications including most important contributions to her/his field, with emphasis on contributions for which the nominee was the primary driver or a key collaborator.** Avoid citing work done as a trainee

**Include** a full citation, include PMID, PMCID, # citations, 25 word description for each. Link to full publication list (myncbi or verified google scholar page)

**If nominee is being re-nominated, include important publications since the previous nomination.**

Annotate each cited publication with a description of up to 25 words **that makes clear each publication's contribution and places it in context.** What was known before the study? What new knowledge was contributed? How was this significant? If the nominee is not the corresponding or senior author, describe the nominee's role. Indicate the number of times each publication has been cited.